

NORTH EASTERN INSTITUTE OF AYURVEDA & HOMOEOPATHY

(An Autonomous institute under the Ministry of AYUSH, Govt. of India)

Mawdiangdiang, Shillong, Meghalaya – 793018

Advt. No. NEIAH/ADVT/2018/01

North Eastern Institute of Ayurveda and Homoeopathy (NEIAH) is an Autonomous Institute under the Ministry of AYUSH, Govt. of India. The Institute will impart Graduate, Post graduate, Doctoral and Research Programmes in Ayurveda and Homoeopathy. The institute will provide quality medical facilities and act as a referral hospital.

North Eastern Institute of Ayurveda and Homoeopathy (NEIAH) here by invites applications from Indian Citizen for the following posts to be filled-up by Direct Recruitment/ Deputation/ Short Term Contract as mentioned against each post. Eligible candidates may submit their applications in the prescribed format along with self attested copies of certificates & testimonials, two copies of recent passport size photograph and required fee. Only shortlisted candidates will be called for the test/ interview as the Institute deems fit.

Sl. No	Name of Post & Pay Scale	No. of Posts & Reservation	Upper Age limit (Relaxable as per Govt. of India Rules)	Required qualification and Experience	Mode of Recruitment
1	2	3	4	5	6
01	Finance Manager Rs 15600 - 39100 (PB -3) GP 7600 (Group – A)	01 (UR)	50 Years	Direct recruitment: Essential Qualification: 1. Associated member of Institute of Chartered Accountants of India. OR Institute of Cost & Works Accountants of India 2. 7 (seven) years of experience in a responsible position in dealing with financial Management including Accounts. Desirable Qualification and Experience: a) MBA with specialization preferably in Finance b) Qualified Subordinate Accounts Service with experience in supervisory capacity in the field of Management/ Accountancy c) Experience of working in a Large Institution engaged in Teaching and / or Research in Medical Science / Medical Care. General: Preference will be given to those having knowledge and experience in Govt. Accounts. For Deputation: Officers from any central organized accounts services or officers in the finance or accounts departments of central statutory/ autonomous organization or public sector undertakings holding i. Analogous post , OR ii With 5 years of regular service in PB -3 with GP 6600/ - And possessing the educational qualification and experience prescribed for direct recruitment. (Standard terms and conditions of Deputation in Govt. of India will be applicable)	Deputation failing which by Direct Recruitment
02	Principal (College of Ayurveda) Rs. 37400-67000 (PB 4) GP 8900 + NPA (Group A)	01 (UR)	56 years for deputation and 55 yrs for contract	Deputation: a) Officers of the Central/ State Government/ Autonomous bodies/ Statutory bodies fully funded by the Government and holding:- Analogous posts OR , Holding the post of Professor or equivalent in Pay Band 4 with GP: 8700 and having 3 yrs regular service in the grade. And b) Possessing the following qualification and experience: i) Post Graduate qualification in Ayurveda recognized under IMCC Act, 1970. ii) 20 years standing in profession out of which at least 3 years regular service in Professor grade iii) Eight year experience in PG teaching. Desirable: 1. Ph.D. in Ayurveda 2. Experience in Research & Administration.	Deputation failing which on Contract

				Contract: Qualification and Experience same as above for deputation.	
03	<p>Professor (Ayurveda)</p> <p>Rs. 37400-67000 (PB-4) GP 8700 + NPA</p> <p>(Group – A)</p>	<p>10 (Ten) Samhita & Siddhanta (UR-1)</p> <p>Roga Nidan (UR – 1)</p> <p>Swasttaviritta (OBC – 1)</p> <p>Dravyaguna (ST-1)</p> <p>Rasa shastra (OBC – 1)</p> <p>Panchakarma (OBC – 1)</p> <p>Kayachikitsa (UR – 1)</p> <p>Shalakya (UR-1)</p> <p>Prasuti Tantra & Stree Roga (SC – 1)</p> <p>Kaumarbhritta (UR – 1)</p>	55 Years	<p>Direct recruitment: Essential Qualification-</p> <p>1. Post Graduate Degree in Ayurveda in concerned subject recognized under IMCC Act, 1970.</p> <p>2. 5 years teaching experience as Reader/ Associate Professor in the concerned subject or 5 years research experience in PB-III (Rs. 15,600 – 39,100) with GP: 7600/- with NPA</p> <p>OR</p> <p>15 years combined experience in teaching as Reader/ Associate Professor/ Assistant Professor/ Lecturer in concerned subject</p> <p>OR</p> <p>15 years Research experience in the pay scale of PB-III (Rs. 15,600 – 39,100) with GP: 7600/-, 6600/- and 5400/- with NPA respectively out of which minimum 2 years in the pay scale of PB-III (Rs. 15,600 – 39,100) with GP: 7600/- with NPA.</p> <p>3. Minimum five research publications indexed in index medicus or National Journals.</p> <p>Deputation including short term contract: Officers of Central /State Government, Statutory Organizations, Autonomous bodies, PSUs, Universities or Research Institutions:</p> <p>Holding analogous post on Regular basis with essential educational qualification prescribed for direct recruitment.</p> <p>OR</p> <p>Person having 5 years experience of regular service as Reader/ Associate Professor in the concerned subject or 5 years research experience in the Pay Scale of PB-III (Rs. 15,600 – 39,100) with GP: 7600/- with NPA with essential qualification prescribed for direct recruitment.</p> <p>OR</p> <p>15 years combined experience in teaching as Reader/ Associate Professor/ Assistant Professor/ Lecturer in concerned subject or 15 years Research experience in the concerned subject in PB-III (Rs. 15,600 – 39,100) with GP: 7600/-, 6600/- and 5400/- with NPA respectively, out of which minimum 2 years in the pay scale of PB-III (Rs. 15,600 – 39,100) with GP: 7600/- with NPA with essential qualification prescribed for direct recruitment.</p> <p>iii. Minimum five research publications indexed in index medicus or National Journals.</p>	Deputation (including short time contract) failing which by Direct Recruitment
04	<p>Associate professor (Ayurveda)</p> <p>Rs. 15600-39100 (PB-3) GP 7600 + NPA</p> <p>(Group – A)</p>	<p>8 (Eight) Samhita & Siddhanta (UR - 1)</p> <p>Sharir Rachana Vigyan (UR – 1)</p> <p>Sharir Kriya Vigyan (OBC –1)</p> <p>Roga Nidan (SC – 1)</p> <p>Kayachikitsa (OBC – 1)</p> <p>Agadatantra (UR – 1)</p> <p>Shalya (ST – 1)</p> <p>Kaumarbhritta</p>	50 Years	<p>Direct recruitment: Essential Qualification-</p> <p>1. Post Graduate Degree in Ayurveda in concerned subject recognized under IMCC Act, 1970.</p> <p>2. 5 years teaching / research experience in the concerned subject in PB-III (Rs. 15,600 – 39,100) with GP: 6600/- with NPA</p> <p>OR</p> <p>10 years combined experience in teaching as Assistant Professor/ Lecturer or 10 years Research experience in the concerned subject of PB-III (Rs. 15,600 – 39,100) with GP: 6600/- and 5400/- with NPA respectively.</p> <p>3. Minimum three research publications indexed in index medicus or National Journals.</p> <p>Deputation including short term contract: Officers of Central /State Governments, Statutory Organizations, Autonomous bodies, PSUs, Universities or Research Institutions:</p>	Deputation failing which by Contract and failing both by Direct Recruitment

		(OBC – 1)		<p>Holding analogous post on Regular basis with essential qualification prescribed for direct recruitment.</p> <p>OR</p> <p>Persons with 5 years regular service of teaching in the concerned subject or 5 years research experience in the Pay Scale of PB-III (Rs. 15,600 – 39,100) with GP: 6600/- with NPA</p> <p>OR</p> <p>10 years combined experience in teaching as Assistant Professor/ Lecturer in concerned subject or 10 years Research experience in the pay scale of PB-III (Rs. 15,600 – 39,100) with GP: 6600/- and 5400/- with NPA respectively</p> <p>AND</p> <p>i. Post Graduate Degree in Ayurveda in concerned subject recognized under IMCC Act, 1970</p> <p>ii. Minimum three research publications indexed in index medicus or National Journals.</p>	
05	<p>Lecturer (Ayurveda) Rs 15600-39100 (PB – 3) GP 5400 + NPA</p> <p>(Group – A)</p>	Shalakya (ST – 1)	40 Years	<p>Direct recruitment: Essential Qualification- Post Graduate degree in Ayurveda in the concerned subject recognized under IMCC Act, 1970.</p> <p>Desirable: 1) Publication and Experience in Research 2) Working knowledge of Computer.</p> <p>Deputation including short term contract: Officers of Central /State Government, Statutory Organizations, Autonomous bodies, PSUs, Universities or Research Institutions holding analogous post on Regular basis with essential qualification prescribed for direct recruitment.</p>	Direct Recruitment failing which Deputation including short term contract
06	<p>Medical Superintendent (Ayurveda) Rs 37400-67000 (PB-4) GP 8700 + NPA</p> <p>(Group – A)</p>	01 (UR)	50 Years	<p>Direct recruitment: Essential Qualification-</p> <p>i. Degree in Ayurveda recognized under Schedule II of IMCC Act, 1970</p> <p>ii. A recognized degree of MD/MS(Ay) in Kayachikitsa / Kaumarbhritya/ Shalya/ Shalakya/ Prasuti & Stri Roga/ Panchakarma under IMCC Act, 1970</p> <p>iii. 15 years experience in the profession</p> <p>iv. Minimum 7 years professional experience in a reputed institute/ Hospital as Dy. Medical Superintendent/ Reader after obtaining post graduation degree.</p> <p>Desirable:</p> <p>i. Ph.D. in Ayurveda and Extensive experience in Research.</p> <p>ii. Master in Hospital Administration (MHA)/ MBA (HM)/PG Diploma in Hospital Administration (full time 2 years duration) from a recognized institute / university.</p> <p>Deputation:</p> <p>i. Holding analogous post. Or,</p> <p>ii. With 5 years service in PB-3 with GP: 7600 from a Central /State Govt. /Autonomous organization fully funded by Govt. of India and possessing the educational qualification and experience prescribed for direct recruitment</p>	Deputation failing which by Direct Recruitment
07	<p>Principal (College of Homoeopathy) Rs. 37400-67000 (PB 4) GP 8900 + NPA</p> <p>(Group A)</p>	01 (UR)	56 years for deputation and 55 yrs for contract	<p>Deputation:</p> <p>Essential:</p> <p>a) Officers of the Central/ State Government/ Autonomous bodies/ Statutory bodies fully funded by the Government and holding:- Analogous posts OR Holding the post of Professor in PB 4 with GP: 8700 and having 3 years regular service in the grade.</p> <p>AND</p> <p>b) Possessing the following qualification and experience:</p>	Deputation failing which on Contract.

				<p>i) Post Graduate qualification recognized in Homoeopathy Central Council Act, 1973. ii) 20 years standing in profession, out of which at least 3 years regular service in Professor grade. iii) 8 years experience in PG teaching. Desirable: 1. Ph.D. in Homoeopathy 2. Experience in Research & Administration. Contract: Qualification and Experience Same as above for Deputation.</p>	
08	<p>Professor (Homoeopathic Subjects) Rs. 37400-67000 (PB 4) GP 8700 + NPA Group A</p>	<p>3 (Three) Materia Medica – (UR -1) Organon of Medicine – (OBC-1) Case taking and Repertory – (UR -1)</p>	55 Years	<p>Direct recruitment: Essential Qualification- 1. Post Graduate Degree in Homoeopathy in concerned subject included in the Second Schedule of Homoeopathy Central Council Act, 1973. 2. 5 years teaching experience as Reader/ Associate Professor in the concerned subject or, 5 years research experience in PB-III (Rs. 15,600 – 39,100) with GP: 7600/- with NPA OR 15 years combined experience in teaching as Reader/ Associate Professor/ Assistant Professor/ Lecturer in concerned subject or 15 years Research experience in the pay scale of PB-III (Rs. 15,600 – 39,100) with GP: 7600/-, 6600/- and 5400/- with NPA respectively, out of which minimum 2 years in the pay scale of PB-III (Rs. 15,600 – 39,100) with GP: 7600/- with NPA. 3. Minimum five research publications indexed in index medicus or National Journals. Deputation including short term contract: Officers of Central /State Government, Statutory Organizations, Autonomous bodies, PSUs, Universities or Research Institutions: Holding analogous post on Regular basis with essential qualification prescribed for direct recruitment. OR Person having 5 years experience of regular service as Reader/ Associate Professor in the concerned subject or 5 years research experience in PB-III (Rs. 15,600 – 39,100) with GP: 7600/- with NPA with essential qualification prescribed for direct recruitment. OR 15 years combined teaching experience as Reader/ Associate Professor/ Assistant Professor/ Lecturer in concerned subject or 15 years Research experience in the pay scale of PB-III (Rs. 15,600 – 39,100) with GP: 7600/-, 6600/- and 5400/- with NPA respectively, out of which minimum 2 years in the pay scale of PB-III (Rs. 15,600 – 39,100) with GP: 7600/- with NPA with essential qualification prescribed for direct recruitment. iii. Minimum five research publications indexed in index medicus or National Journals.</p>	Deputation failing which by Direct Recruitment
09	<p>Professor (Homoeopathy – Allied Subject) Rs. 37400-67000 (PB 4) GP 8700 +NPA</p>	<p>5 (Five) Anatomy(OBC-1) Physiology (ST- 1) Practice of Medicine (SC -1) OBS & Gyne – (UR – 1) Surgery (UR -1)</p>	50 years	<p>Direct recruitment: Essential Qualification- a) Post Graduate Degree in concerned subject of Homoeopathy included in the Second schedule of Homoeopathy Central Council Act' 1973. OR Post Graduate Medical degree in the concerned subject recognized by the Indian Medical Council Act, 1956. b) 15 years of teaching experience out of which 3 years as Reader/ Associate Professor in the concerned subject. c) 8 years experience in PG teaching. Desirable : a). PhD in the concerned subject (The internal candidates with Residential PhD shall get</p>	Deputation failing which by Direct Recruitment

				<p>preference over outside candidates.) b) Post-Graduate such as M.Sc (Anatomy)/ (Physiology) / (Pharmacology) etc. for the respective allied subject c) Experience as Supervisor/Guide for Post Graduate programme in Homeopathy and original publication in research. d) Research experience in an institute recognized by a University and/or State Government or Central Government. e) Administrative experience in a Homoeopathy college/Hospital. Deputation: Persons holding analogous post Or Post Associate Professor in PB-III with GP:7600 in any State/ Central Government/ Autonomous Institutions with essential qualification prescribed for direct recruitment.:</p>	
10	<p>Reader (Homoeopathic Subjects): Rs. 15600-39100 (PB 3) GP 7600 + NPA Group A</p>	<p>03 (Three) Organon of Medicine (UR- 1) Materia Medica- (OBC-1) Case Taking and Reparatory – (SC-1)</p>	50 years	<p>Direct recruitment: Essential Qualification- 1. Post Graduate Degree in Homoeopathy in concerned subject included in the Second Schedule of the Homoeopathy Central Council Act, 1973. 2. 5 years teaching experience in the concerned subject or 5 years research experience in PB-III (Rs. 15,600 – 39,100) with GP: 6600/- with NPA OR 10 years combined experience in teaching as Assistant Professor/ Lecturer in concerned subject or 10 years Research experience in PB-III (Rs. 15,600 – 39,100) with GP: 6600/- and 5400/- with NPA respectively. 3. Minimum three research publications indexed in index medicus or National Journals. Deputation including short term contract: Officers of Central /State, Statutory Organizations, Autonomous bodies, PSUs, Universities or Research Institutions: Holding analogous post on Regular basis with essential qualification prescribed for direct recruitment. OR Persons with 5 years regular service of teaching in the concerned subject or 5 years research experience in PB-III (Rs. 15,600 – 39,100) with GP: 6600/- with NPA with essential qualification prescribed for direct recruitment. OR 10 years combined experience in teaching as Assistant Professor/ Lecturer in concerned subject or 10 years Research experience in the pay scale of PB-III (Rs. 15,600 – 39,100) with GP: 6600/- and 5400/- with NPA respectively with essential qualification prescribed for direct recruitment. AND i. Post Graduate Degree in Homoeopathy in concerned subject recognized under CCH Act, 1973 ii. Minimum three research publications indexed in index medicus or National Journals.</p>	Deputation failing which by Direct Recruitment
11	<p>Reader (Homoeopathy – Allied Subjects) Rs 15600-39100 (PB-3) GP 7600 + NPA (Group – A)</p>	<p>05 (Five) Anatomy (UR-1) Physiology (UR-1) Practice of Medicine (UR-1) Surgery (OBC -1)</p>	45 years.	<p>Direct recruitment: Essential Qualification- a) Post Graduate Degree in Homoeopathy in concerned subject included in the Second Schedule of Homoeopathy Central Council Act 1973. OR Post Graduate Medical Degree in the concerned subject recognized by the Indian Medical Council Act 1956 b) 7 years of teaching experience including 3 years Post Graduate Teaching in the concerned subject or 10 years Under Graduate Teaching</p>	Deputation failing which by Direct Recruitment

		Obs & Gyne (ST-1)		Experience in the concerned subject as Lecturer/Sr. Lecturer/Assistant Professor. Desirable: a) Ph.D in concerned subject b) Original research paper publication c) Research experience in an institute recognized by a university and/or State Government or Central Government. Deputation: Person working in analogous post in any State/Central govt. with educational qualification and experience as prescribed for direct recruitment.	
12	Lecturer (College of Homoeopathy – Allied Subjects) Rs 15600-39100 (PB-3) GP 5400 + NPA (Group – A)	03 (Three) Obs & Gyne- (UR-1) Community Medicine- (SC-1) Pathology & Microbiology (UR-1)	40 years.	Direct recruitment: Essential Qualification- Post Graduate Degree in concerned subject of Homoeopathy included in the Second Schedule of Homoeopathy Central Council Act 1973. OR Post Graduate Medical Degree in the concerned subject recognized by the Indian Medical Council Act, 1956. Deputation: Person working in analogous post in any State/Central govt. with educational qualification and experience as prescribed for direct recruitment.	Deputation failing which by Direct Recruitment
13	Deputy Medical Superintendent (Homoeopathy Hospital) Rs 15600-39100 (PB-3) GP 7600 + NPA (Group – A)	01 (UR)	45 years.	Direct recruitment: Essential Qualification- 1. Post Graduate Degree in Homoeopathy preferably in clinical subjects included in the Second Schedule of Homoeopathy Central Council Act 1973. 2. Minimum 7 years professional experience in a reputed institution/hospital after obtaining Post Graduate degree. Desirable: i. Master in hospital Administration (MHA)/MBA (HM)/P.G. Diploma in hospital Admn (full time) Minimum 2 years duration from a recognized university. ii) Experience of working as Asst. / Deputy Medical Superintendent. Deputation: a) Officer holding the post of Sr. MO, RMO and Asstt. Professor/lecturer with 5 years in GP: 6600 or 10 years in GP: 5400; and b) Possessing the educational qualification and experience prescribed for direct recruitment.	Deputation failing which by Direct Recruitment
14	Anesthetist. Rs. 15600-39100 (PB-3) GP 6600 + NPA (Group – A)	01 (UR)	45 years.	Direct recruitment: Essential Qualification- 1. Post Graduate degree in the concerned subject recognized under IMC Act 1956. 2. Registered with the MCI or state Council in a hospital/Institute of repute. 3. 3 years Senior Residency in the concerned subject. Deputation: Holding analogous post Or 5 years in PB-3 with GP: 5400 after acquiring a post Graduate Degree in the concerned subject. Contract: Qualification and experience same as for Direct recruitment.	Deputation failing which by Contract and failing both by Direct Recruitment
15	Surgical specialist Rs. 15600-39100 (PB-3) GP 7600 + NPA	01 (UR)	45 years.	Direct recruitment: Essential Qualification- 1. Post Graduate degree in the concerned subject recognized under IMC Act 1956. 2. Registered with the MCI or State Council in a hospital/Institute of repute. 3. 7 years experience in the relevant subject after	Deputation failing which by Direct Recruitment and failing both on contract.

	(Group – A)			acquiring Post Graduate Degree Deputation: Holding analogous post. Or 5 years regular service in PB-3 with GP: 6600 and Possessing the educational and other qualification prescribed for direct recruitment. Contract: Qualification and experience same as for Direct recruitment.	
16	Pediatrician. Rs. 15600-39100 (PB-3) GP 7600 + NPA (Group – A)	01 (UR)	45 years.	Direct recruitment: Essential Qualification- 1. Post Graduate degree in the concerned subject recognized under IMC Act 1956 2. Registered with the MCI or State Council in a hospital/Institute of repute. 3. 7 years experience in the relevant subject after acquiring Post Graduate Degree. Deputation: Holding analogous post. Or 5 years regular service in PB-3 with GP: 6600 and Possessing the educational and other qualification prescribed for direct recruitment. Contract: Qualification and experience same as for Direct recruitment.	Deputation failing which by Direct Recruitment and failing both on contract.
17	Radiologist. Rs. 15600-39100 (PB-3) GP 6600 + NPA (Group – A)	01 (UR)	45 years.	Essential Qualification: 1) Post Graduate Degree in the concerned subject recognized under IMC Act 1956. 2) Two years experience in the related field after acquiring Post Graduate degree.	Direct Recruitment
18	JE (Electrical) Rs 9300-34800 (PB 2) GP 4200 Group-B)	01 (UR)	30 years	Essential: (a) 10+2 in Science from a recognized board (b) Diploma in Electrical Engineering from any recognized Institute Desirable: B.Tech/BE in Electrical	Direct Recruitment

GENERAL INFORMATION AND CONDITIONS –

Applicants are advised to read all instructions carefully before submitting their applications.

1. Reservation:

- Reservation for SC/ST/OBC (below creamy layer) and Persons with Disabilities (PWD)/ Physically Handicapped (PH) will be as mentioned against each post.
- Applications not supported by the appropriate certificate for the reservation category claimed, will be treated as General/Unreserved. In case Institute observes anything false or any discrepancy in the certificate submitted by any candidate, his/her candidature will be rejected, summarily. No correspondence will be entertained in this regard.
- SC/ST/OBC/PH candidates are required to produce original certificate in the prescribed copy of format signed by the specified authority, at the time of interview. It is mandatory.
- Applications need to be supported by proper experience certificate authenticated by competent authority as per provision of UPSC/State PSC/ UGC etc.

2. Benefits under NEIAH service for regular appointments:

- These posts carry usual allowance as admissible to the Central Government employee and as made applicable to North Eastern Institute of Ayurveda & Homoeopathy (NEIAH) employees.
- In case of deputation, standard terms and conditions of deputation in Govt. of India will be applicable.
- In respect of contractual appointment, terms and conditions including consolidated remuneration will be decided by the competent authority based on the merits of each case.

3. Other Conditions:

- The applicant must be a citizen of India.
- All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement **as on the last date of receipt of the applications**. Applicants are advised to satisfy themselves that they possess essential qualification, experience and fulfill all conditions of eligibility laid down for the posts applied for.

- c) The prescribed essential criteria is minimum and mere possession of the same does not entitle candidates to be called for Interview/Test. Candidates applying for higher teaching post viz. Reader/Associate Professor/Professor must provide Teacher's Code of their respective Central Council. The Competent Authority reserves the right to shortlist candidates on the basis of higher qualifications/years of experience in the subject, by holding screening test or any other criteria deemed proper.
- d) Applications duly completed and forwarded by Competent authority of present employer, if applicable, should reach the institute by last date i. e **45 days from the date of publication of Advertisement in Employment News**. Applications received after the closing date will not be considered. The Institute shall not be responsible for any postal delay/ lapse on the part of courier agency or any other reasons whatsoever. The decision of the Director, North Eastern Institute of Ayurveda & Homoeopathy (NEIAH) will be final in this regard.
- e) The date for determining the upper age limit, qualification and/or experience will be the closing date prescribed for receipt of applications.
- f) Number of Vacancies may increase or decrease by the time of screening / interview by the order of the Competent Authority. No separate notice will be issued in this regard.
- g) In case of Posts specified as to be filled up by "**Deputation failing which by Direct Recruitment/ Contract**", the Institute will first call candidates eligible for Deputation. In case no suitable candidates are selected, the institute will consider candidates for Direct Recruitment or Contract as provided in column No.06.
- h) Shortlisted candidates after due scrutiny will be called for test/interview. **The interview/call letter shall be sent by E-mail only**. Candidates are directed to write their address, email and Mobile Number correctly.
- i) Applicants will be fully responsible for the accuracy of the information they furnish. Any information furnished by the candidates, if found false at any stage will result in his/her disqualification and/or dismissal/removal from the service at any stage.
- j) While forwarding the application the sponsoring authority/present employers shall ensure that the particulars of the candidate are verified and that he/she fulfills the eligibility conditions. Employer should render a certificate that the officer is free/clear from vigilance angle and no disciplinary proceeding(s) is/are pending or contemplated against the applicant.
- k) Copy of complete ACR dossier/APARs of last five years of the applicant (for deputation posts) must be enclosed with the application duly attested by the officer not below the rank of Under Secretary or equivalent.
- l) The candidate serving in Govt./Autonomous/Statutory bodies should apply through proper channel and their duly forwarded application should reach the office of Director, North Eastern Institute of Ayurveda & Homoeopathy (NEIAH) on or before the closing date. The candidates may submit advance copy of their applications to the Institute in anticipation of the clearance of the department so that they are considered. However, their application duly forwarded should follow. Such cases should submit original '**NO OBJECTION CERTIFICATE**' of latest date from their employer at the time of interview.
- m) Candidate applying for more than one post must send separate application for each post along with application fee, if applicable.
- n) Institute reserves the right to make any amendment to or cancellation of this advertisement wholly or partially without assigning any reason thereof.
- o) The appointment to the said post will be subject to production of physical and medical fitness certificate issued by a Competent Medical Board/ Authority.
- p) The candidate shall have to appear for interview, if called for, at his/her own cost. However traveling expenses will be reimbursed to candidates belonging to SC / ST/PH as per Central Government rules on production of valid travelling tickets.
- q) The terms & conditions for appointment will be as per Recruitment Rules of North Eastern Institute of Ayurveda & Homoeopathy (NEIAH), Shillong.
- r) Any corrigendum/ order regarding this advertisement will be issued and placed on the website (www.neiah.nic.in) only. Candidates are advised to remain in touch with the website for this purpose. No separate corrigendum etc. will be published in Newspaper.
- s) Canvassing in any form may lead to disqualification of the applicant for appointment to the post.

4. Application Fee:

A fee of the amount of **Rs. 1000.00** (Rupees One Thousand Only) should be remitted by the candidate belonging to General and OBC category and **Rs 500.00** (Rupees Five Hundred only) should be remitted by candidate belong to ST and SC category. The application fee should be in the form of Demand Draft issued in favour of **Director, North Eastern Institute of Ayurveda & Homoeopathy, payable at Shillong**. Applicant for Deputation need not pay this fee.

(On back side of Demand Draft, candidate must mention- Candidate name, category and post applied for)

5. Age Relaxation: Upper age limit is Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt. / Autonomous organization employees holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to time.

6. How To Apply: Application form (Prescribed format) can be downloaded from the website www.neiah.nic.in . Applications in prescribed format completed in all respects enclosing self-attested copies of all certificates, mark sheets, testimonials in support of **age, educational qualifications, experience, Caste/Community/Persons with disabilities (PWD) issued by Competent authority of Central/State Govt., Council registration, Teacher's code along with non-refundable application fee as applicable with two recent passport size photographs** should reach the institute before the closing date on the below given address. The envelope containing application form should be superscribed "**APPLICATION FOR THE POST OF _____ Sl. No. _____**" and sent by Registered/Speed-Post to **THE DIRECTOR, NORTH EASTERN INSTITUTE OF AYURVEDA & HOMOEOPATHY (NEIAH), MAWDIANGDIANG, SHILLONG, MEGHALAYA – 793018.**

**Sd/-
DIRECTOR, NEIAH, Shillong.**